



Haydom Lutheran Hospital

ELCT Mbulu Diocese

VISA REQUIREMENTS

Students

When you stay shorter than three months

Student visitors to Haydom who are not Tanzanian Nationals will need a working permit in order to be able to stay at Haydom. Most students don't stay longer than three months. For them the CTA permit is sufficient.

When you stay longer than three months

You need to apply for the Class C resident permit. This is a time consuming process, so we need to have the documents in Haydom at least two months before you arrive.

The process is as follows:

1. Collect the required documents
2. Send the documents to us by normal mail
3. Pay the \$300 to us by bank (or take cash)
4. Buy a tourist visa (\$50 or \$100 for US citizens) at the border
5. Handover your passport upon arrival at the hospital to our information officer

Doctors

If you stay shorter than 3 months

If you are a doctor, dentist, specialized nurse or midwife working less than 3 months in the clinical area of Haydom Lutheran Hospital you can buy your working permit when entering Tanzania. Follow the procedure as mentioned under "Visa". Remember to also register for medical license at the Tanganyika Medical Council, (request for form at [expats\(a\)haydom.com](mailto:expats(a)haydom.com) and bring a copy of the registration to us.

If you stay longer than 3 months

This procedure is much more complicated as you need a visa for 2 year in addition to the registration at the Tanganyika Medical Council. Applying for residence permit and the medical registration is a time consuming process and the

application therefore has to be sent at least three months in advance. Every July the government evaluates the prices for the different permits, if you are applying around this time, you should be aware that the prices may change during the process.

If you are doing clinical work in the hospital for a more than three months, you need to get the medical license from The Medical Council of Tanganyika (MCT) in Dar Es Salaam, in order to get the working permit. We will provide you with this form and help you process the application. The price for the medical license is 300USD.

If you are not working in the clinical area, you don't have to fill out the license.

Volunteer

We have different procedures depending on the nature of your work and the length of your stay, shorter or longer than 3 months.

If you stay shorter than 3 months and you are volunteering as student

If you are a volunteer and we have agreed that you are welcome to work at the hospital you can follow the procedure as follow

If you volunteer as professional or you volunteer as student and you stay longer than 3 months

This procedure is more complicated as you need a working permit for 2 year.

Applying for the long term residence permit is a time consuming process and the application therefore has to be sent at least three months in advance. Every July the government evaluates the prices for the different permits, if you are applying around this time, you should therefore be aware of that the price may change during the process.



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Research Permit

Haydom Lutheran Hospital has an extensive research portfolio and welcome researchers to the hospital. At the hospital there is also an office under the National Institute for Medical Research (NIMR) under the Ministry of Health and Social Welfare in Tanzania. All research planned to be undertaken at the hospital needs to be presented to the hospital through the Managing Medical Director. A full research protocol is needed, including all questionnaires and survey tools, to be presented first to the local research committee for approval. It will then be sent to NIMR for further approval. Upon NIMR clearance all foreign researchers need to apply to the Tanzanian Commission for Science and Technology (COSTECH) for final research clearance.

This is necessary in order to receive a residence permit in Tanzania. In general a research clearance is needed for all research activities involving patients, community respondents and clinical / laboratory methods not in routine use at the hospital. In addition it is important to know how the research will be disseminated. The aim of the hospital is to provide research facilitation that is relevant to the challenges of our local community, the hospital and the research priorities of Tanzania in order to be as policy relevant as possible. There is a \$300 fee to both NIMR and COSTECH as well as an \$80 handling fee to the hospital per candidate. Beside that the Working Permit costs \$550. Please follow the links to COSTECH and NIMR for further information.